



## TRANSFER-IN STUDENT ADVISING CHECKLIST

**THE STATEMENTS BELOW MUST BE TRUE TO PROCEED  
WITH SCHEDULING AN ADVISING APPOINTMENT.**

- This is my first time transferring into HCC. I have applied and I am accepted**
- I have declared a Major at Housatonic**
- I have requested my official college transcripts (from all schools) to be sent to HCC**  
E-transcripts should be emailed to [hc-transfer@housatonic.edu](mailto:hc-transfer@housatonic.edu)
- I completed the online transfer evaluation form:**  
<https://www.housatonic.edu/transfer-form>
- I can present an unofficial copy of my transcript(s) from any and all of the institutions I attended to an advisor during my advising session.**  
(If you do not have an unofficial to present to the advisor for your advising session you will not be able to move forward. Unofficial college transcripts are only accepted for the first semester)
- I have completed my FAFSA and/or contacted Students Accounts about a payment plan**
  - [Fafsa.ed.gov](https://fafsa.ed.gov)

**IF YOU HAVE COMPLETED ALL THE STEPS ABOVE, YOU ARE READY TO SCHEDULE AN  
ADVISING APPOINTMENT: [HTTPS://WWW.HOUSATONIC.EDU/ACADEMICS/ADVISING-AND-STU-  
DENT-SUCCESS-CENTER](https://www.housatonic.edu/academics/advising-and-student-success-center)**

