



Associate in Science

Business Administration: Human Resource Management Option (EB56) 2015-2016 Catalog

This program provides students with knowledge of, techniques, and perspectives in the theory and practice of human resource management. It prepares students for careers in human resource management and administration.

Outcomes:

- Demonstrate an understanding of basic theory and practice of business administration and human resources.
- Demonstrate the ability to read, understand, and prepare standard types of business communications.
- Demonstrate analytical, problem-solving, and decision-making skills applicable to business administration and human resources.
- Demonstrate proficiency in the use and interpretation of data and information as applied to the various applications in business administration and human resources.

Suggested Sequence of Courses:

Prerequisite or parallel courses may be required. Please check individual course descriptions for details.

Freshman Year

ENG* E101	Composition	3
¹ Mathematics	Elective	3-4
² BBG* E101	Introduction to Business	3
<i>OR</i>		
BES* E118	<i>Small Business Management</i>	
ACC* E113	Principles of Financial Accounting	3
BBG* E215	Global Business	3
ENG* E102	Literature & Composition	3
CSA* E105	Introduction to Software Applications	3
<i>OR</i>		
CSA* E106	<i>Introduction to Computer Applications</i>	
ACC* E117	Principles of Managerial Accounting	3
Science	Elective	3-4
Humanities	Elective	3

Sophomore Year

Fine Arts	Elective	3
BBG* E240	Business Ethics	3
BFN* E201	Principles of Finance	3
BBG* E231	Business Law I	3
BMG* E220	Human Resources Management	3
BMG* E210	Organizational Behavior	3
BBG* E210	Business Communication	3
BMG* E226	Negotiation	3
ECN* E101	Principles of Macro-Economics	3
<i>OR</i>		
ECN* E102	<i>Principles of Micro-Economics</i>	
Behavioral Science	Elective	3

Total Credits:

60-62

¹ MAT* E137 or higher.

² BBG* E101 is highly recommended. Please see your academic advisor.

Note: A minimum of 15 credits must be taken in 200-level courses.