



Human Resource Management Business Administration *ASSOCIATE DEGREE*

OVERVIEW

This program is designed to prepare qualified students for a wide variety of community counseling-related employment positions in the urban-suburban region of Greater Bridgeport and surrounding metropolitan areas. Career positions in such fields as counseling, mental health, social services, substance abuse, community outreach, and gerontology. Instruction is cross-disciplinary and is designed for maximum transferability for those wishing to continue their studies.

RELATED CAREERS

Human Resources Manager
Compensation, Benefits
& Job Analysis Specialists
Human Resources Specialist
Human Resources Assistant
Labor Relations Specialist

**For the latest salary and career
information please visit:
onetonline.org**

CAREER READINESS SKILLS

Critical Thinking/Problem-Solving

Form creative decisions by interpreting information, opinions and data.

Oral/Written Communication

Explain thoughts and ideas effectively to people inside and outside the organization.

Teamwork

Work efficiently with diverse groups; the ability to negotiate and manage conflict maturely.

Digital Technology

Demonstrate adaptability to new emerging technology to achieve goals.

Leadership

Leverage the strength of others to achieve common goals, as well as prioritizing and delegating work.

Professionalism

Recognizing the significance of time, tasks, appearance and accountability.

Career Management

Understand how to self-advocate for opportunities, while identifying areas necessary for professional growth.

Global Perspective

Openness, inclusiveness, and sensitivity to people of diverse backgrounds and lifestyles.

CAMPUS CONTACT FOR THIS PROGRAM:
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HCC is an Achieving the Dream Leader College, ranked by the Aspen Institute among nation's top 150 community colleges.



HOUSATONIC
COMMUNITY COLLEGE



THE SMART PLACE TO START— ACADEMICALLY AND FINANCIALLY!

HCC's low tuition plus financial aid opportunities help make a high-quality education affordable. You could qualify for federal grants, workforce grants, scholarships, and more. Learn more about financial aid online at www.housatonic.edu/finaid or call 203.332.5047.

APPLY TODAY!

To learn more about HCC, visit us on the web at www.housatonic.edu. Apply today online or contact the Admissions Office at 202.332.5100 to schedule a visit.

SUGGESTED SEQUENCE OF COURSES

Prerequisite or parallel courses may be required. Please check individual course descriptions for details.

BUSINESS ADMINISTRATION HUMAN RESOURCE MANAGEMENT ASSOCIATE DEGREE

Freshman Year

ENG* E101 - Composition	3 credits
Elective (MATH) - Mathematics	3-4 credits ¹
BBG* E101 - Introduction to Business	3 credits ²
or BES* E118 - Small Business Management (3 credits)	
ACC* E113 - Principles of Financial Accounting	3 credits
BBG* E215 - Global Business	3 credits
ENG* E102 - Literature & Composition	3 credits
or Elective (WRIX) - Written Communication in English II (3 credits)	
CSA* E105 - Introduction to Software Applications	3 credits
ACC* E117 - Principles of Managerial Accounting	3 credits
Elective (SCKX) - Scientific Knowledge & Understanding	3-4 credits ³
Elective (BUS) - Business	3 credits ⁴

Sophomore Year

Elective (AESX) - Aesthetic Dimensions	3 credits
BBG* E240 - Business Ethics	3 credits
BFN* E201 - Principles of Finance	3 credits
BBG* E231 - Business Law I	3 credits
BMG* E220 - Human Resources Management	3 credits
BMG* E202 - Principles of Management	3 credits
or BMG* E210 - Organizational Behavior (3 credits)	
BBG* E210 - Business Communication	3 credits
BMG* E226 - Negotiation	3 credits
ECN* E101 - Principles of Macro-Economics	3 credits
or ECN* E102 - Principles of Micro-Economics (3 credits)	
Elective (SOCX) - Social Phenomena I	3 credits

Total Credits: 60 - 62