Medical Assisting
ASSOCIATE DEGREE

OVERVIEW
Medical assistants perform routine administrative and clinical tasks to keep the offices and clinics of physicians, podiatrists, chiropractors and optometrists running smoothly. Medical assisting is one of the nation’s fastest growing careers, according to the U.S. Bureau of Labor Statistics. Students successfully completing the program will function as entry-level medical assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with the following capabilities.

CAMPUS CONTACT FOR THIS PROGRAM:
Letizia Morales | LMorales@Housatonic.edu

CAREER READINESS SKILLS
Critical Thinking/Problem-Solving
Form creative decisions by interpreting information, opinions and data.

Oral/Written Communication
Explain thoughts and ideas effectively to people inside and outside the organization.

Teamwork
Work efficiently with diverse groups; the ability to negotiate and manage conflict maturely.

Digital Technology
Demonstrate adaptability to new emerging technology to achieve goals.

Leadership
Leverage the strength of others to achieve common goals, as well as prioritizing and delegating work.

Professionalism
Recognizing the significance of time, tasks, appearance and accountability.

Career Management
Understand how to self-advocate for opportunities, while identifying areas necessary for professional growth.

Global Perspective
Openness, inclusiveness, and sensitivity to people of diverse backgrounds and lifestyles.

RELATED CAREERS
Medical Assistant
Medical Secretary

For the latest salary and career information please visit: onetonline.org

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SUGGESTED SEQUENCE OF COURSES
Prerequisite or parallel courses may be required. Please check individual course descriptions for details.

MEDICAL ASSISTING, ASSOCIATE DEGREE

Freshman Year
ENG* E101 - Composition 3 credits
MAT* E104 - Quantitative Reasoning 3 credits
BIO* E105 - Introduction to Biology 4 credits
  or BIO* E119 - Human Biology for Allied Health (4 credits)
CSA* E105 - Introduction to Software Applications 3 credits
MED* E125 - Medical Terminology 3 credits
ENG* E102 - Literature & Composition 3 credits
  or Elective (WRIX) - Written Communication in English II (3 credits)
PSY* E111 - General Psychology I 3 credits
MED* E111 - Administrative Medical Assisting 3 credits
MED* E113 - Healthcare Insurance 2 credits
MED* E115 - Medical Coding & Billing 2 credits
MED* E170 - Law and Ethics for Health Professionals 3 credits

Sophomore Year
Elective (AESX) - Aesthetic Dimensions 3 credits
MED* E133 - Clinical Medical Assisting 4 credits
MED* E245 - Clinical Laboratory Procedures 4 credits
MED* E250 - Principles of Pharmacology 3 credits
MED* E250L - Principles of Pharmacology Lab 1 credit
Elective (SOPX) - Social Phenomena II 3 credits
Elective (OPEN) - Any course 100 or higher 3-4 credits
MED* E281 - Medical Assisting Externship 4 credits
MED* E216 - Electronic Medical Records Management 3 credits

Total Credits: 60

1 All elective courses should be based on student’s career objectives. It is recommended that selection of elective courses be discussed with the program advisors.