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| **Housatonic Community College**  Course Selection Guide for **2011-2012****Business Certificate:  Accounting for Small Business**    (Banner code: EJ80)**(Must be printed and filled out manually)**  |
| Name  | Banner ID No. |
| Address | Program Entry Date |
|   | Advisor |

**Placement Assessment:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| □ MAT\* 075 (DS091)    | □ MAT\* 095 (DS095)    | □ DS099    |   |   |
| □ ENG\* 003(DS010)    | □ ENG\* 013 (DS050)    | □ ENG\* 043 (EN100R)    | □ ENG\* 073 (DS 011)    | □ ENG\* 093  |

**Program Requirements :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SemesterTaken | CourseNo.  | Grade  | Course Number (Previous No.)  | Course Title  | Credits |
| ***First Semester*** |
|   |   |   | **ACC\* E101** **1**  | Accounting Procedures I  | 3  |
|   |   |   | **CSA\* E106** (CS 105)  | Introduction to Computer Applications  | 4  |
| ***Second Semester*** |
|   |   |   | **ACC\* E102** **1**  | Accounting Procedures II  | 3  |
|   |   |   | **ACC\* E123**  | Accounting Software Applications  | 3  |
|   |   |   | **ACC\* E117** (AC 102)  | Principles of Managerial Accounting  | 3  |
| ***Third Semester*** |
|   |   |   | **ACC\* E241** (AC 204)  | Federal Taxes I  | 3  |
|   |   |   | **ACC\* E125** (AC 104)  | Accounting Computer Applications I  | 3  |
| **Total Credits**  | 22 |

**NOTE:** Scheduling conflicts, course availability and/or course difficulty (i.e. some students may not wish to take several courses in one semester) may preclude the completion of this program in three semesters.**1** ACC\* E101 and ACC\* E102 are open to Accounting for Small Business Management degree and certificate students only. |

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