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| **Housatonic Community College**  Course Selection Guide for **2014-2015****Business Certificate:  Small Business Management/Entrepreneurship**    (Banner code: EK05)**(Must be printed and filled out manually)**  |
| Name  | Banner ID No. |
| Address | Program Entry Date |
|   | Advisor |

**Placement Assessment:**

|  |  |  |  |
| --- | --- | --- | --- |
| **MAT\* E095I** \_\_\_ | **ENG\* E092I**\_\_\_\_\_  | **ENG\* E094I** | **DS E099**\_\_\_\_\_  |
| **MAT\* E095**\_\_ | **ENG\* 092** \_\_\_\_\_ (ENG\* 073) | **ENG\* E094**\_\_\_\_\_ (ENG\* E093)  |   |

**Program Requirements :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SemesterTaken | CourseNo.  | Grade  | Course Number (Previous No.)  | Course Title  | Credits |
| ***First Semester*** |
|   |   |   | **ENG\* E101** (EN 101)  | Composition  | 3  |
|   |   |   | **BES\* E118** (BU 103)  | Small Business Management  | 3  |
|   |   |   | **ACC\* E113** (AC 101)  | Principles of Financial Accounting  | 3  |
|   |   |   | **CSA\* E106** (CS 105)  | Introduction to Computer Applications  | 4  |
|   |   |   | **ACC\* E125** (AC 104)  | Accounting Computer Applications I  | 3  |
| ***Second Semester*** |
|   |   |   | **ACC\* E123**  | Accounting Software Applications  | 3  |
|   |   |   | **BBG\* E210** (BU 211)  | Business Communication  | 3  |
|   |   |   | **BES\* E218** (BU 216)  | Entrepreneurship  | 3  |
|   |   |   | **Restricted** **1**  | Elective  | 3  |
| **Total Credits**  | 28 |

**1** Three credits are restricted to: BMK\*E103 Principles of Retailing, BMG\*E220 Human Resource Management, or BBG\*E215 Global Business. Restrictive elective should be made after consultation with the Program Advisor.BBG\*E210 Business Communication – requires permission of the Instructor or Permission of the Academic Advisor  |

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